



B. N. MANDAL UNIVERSITY

LALOO NAGAR, MADHEPURA – 852113

Walk in interview

The University is organizing Walk in Interview for Administrative / Professional staff for the Department of Education (B. Ed. & M. Ed.) under Self- finance Scheme.

Details of Posts:-

Sl. No.	Name of Post	No. of Post	Essential Qualification	Desirable
1.	Asst. Librarian	01	B.L.I.S. with 55%	2 years Experience with Knowledge of Library Software.
2.	IT Executive/ Maintenance Staff	01	BCA with 55%	Knowledge of develop programming & Web designing.
3.	Office-cum-Account Assistant	01	Graduate in <i>Account</i> commerce with 55%	2 years Experience, Knowledge of Accounts Management, Ms Word, Ms- Excel, Ms- Access & Page Maker Software.
4.	Office Assistant-cum-Computer Operator	01	Graduate with 50%	Hindi/English Typing Speed with Min. 30 words per minute, Knowledge of MS-word, MS- Excel, Ms-Access & Page Maker Software.
5.	Store –Keeper	01	Graduate with 50%	Any technical certificate/Diploma degree.
6.	Technical Assistant	01	Graduate with 50%	Any technical certificate/Diploma degree.
7.	Lab Attendant / Helper/ Support Staff	02 (01 post for Women Candidate)	Matric with 50%	

Selection Procedure: - On the basis of performance in the Skill Proficiency test and interview.

Reservation Policy: - As per state govt. reservation.

Terms & Conditions of Service – The terms and Conditions of services of above posts are on purely Contract basis for eleven Months. However their services may be disengaged at any stage without providing any prior information, if found any irregularities. Service may extend on the basis of satisfactory performance. Pay and other facilities will be as per the policy of the University.

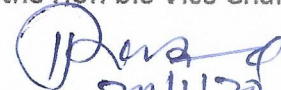
Venue: - Department of Education (B. Ed./M.Ed.), B. N. Mandal University, Laloo Nagar, Madhepura (Bihar).

Date & Time: 02.02.2020 at 11:00 A.M

Website – www.bnmua.ac.in

Note: - Eligible and Qualified candidates are required to bring their original certificates, testimonials (their self attested Photostat copies in triplicate) and the computerized individuals Bio-Data along with photographs in triplicate. 2. No T.A./Holtage will be admissible.

By order of the Hon'ble Vice Chancellor


Registrar

BNMU, Madhepura.